

BOARD OF DIRECTORS

Bi-Monthly Meeting

Agenda

Meeting:	Board of Directors	Date:	Wednesday, 19 February 2025
Meeting No.:	6/2024	Time:	5.30pm
Chair:	Phil Drummond	Venue:	The Courthouse Restaurant, Warragul

Members In Attendance:

Phil Drummond	Board Director/Chair
Leisa Harper	Board Director/Secretary
<i>Emma Vandenberg</i>	<i>Board Director</i>
<i>Gary Dore</i>	<i>Board Director</i>
Jo Harris	Board Director
Kate Yeowart	Board Director

Others In Attendance:

Jenelle Henry	Chief Executive Officer
Lora Moulton	Executive Assistant (& Minute Taker)

Apologies:

Nil

Agenda No.	Subject
1.	Acknowledgement I acknowledge the traditional custodians of the land we are meeting on today, the Gunnai Kurnai people, and pay my respects to their Elders, past present and emerging.
2.	Appointment Of Positions Time Keeper: Lora Moulton Minute Taker: Lora Moulton

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3.	Declaration Of Conflict Of Interest Nil
4.	Confirmation Of Previous Minutes Appendix 4.1a Motion: That the minutes of the previous meeting, held on Thursday, 28 November 2024, be accepted. Moved: Choose an item. Seconded: Choose an item.
5.	Matters For Board Discussion & Decision <u>5.1 Action List Review</u> Appendix 5.1a To be reviewed. <u>5.2 Audit & Risk Subcommittee</u> Update to be provided by Gary. <u>5.3 Governance Subcommittee</u> Update to be provided by Leisa.
6.	CEO Report <u>6.1 Report</u> Appendix 6.1a Motion: That the CEO Report be accepted. Moved: Choose an item. Seconded: Choose an item. No descent

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7.	Financial Report <u>7.1 Balance Sheet</u> Appendix 7.1a - Balance Sheet - December 2024 <u>7.2 Budget vs Actual</u> Appendix 7.2a - Budget vs Actual - November 2024 Appendix 7.2b - Budget vs Actual - December 2024 Motion: That the Financial Report be accepted. Moved: Choose an item. Seconded: Choose an item.
8.	Other Business <u>8.1 Bank Signatories</u> Appendix 8.1a Motion: That the Financial Report be accepted. Moved: Choose an item. Seconded: Choose an item. <u>8.3 Proposed Constitutional Changes</u> Comments from Richard Bridge from B D Legal for discussion, refer to CEO Report. <u>8.5 Board Vacancies</u> Discuss and decide on the inclusion of Robyn Duffy as a new Board member. <u>8.6 Virtual Reality Headsets</u> Refer to CEO Report.
9.	Board Correspondence Nil

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Agenda No.	Subject
10.	Next Board Meeting Date: Wednesday, 9 April 2025 Time: 5.30pm Venue: Morwell office

Meeting Closed	
Date:	Wednesday, 19 February 2025
Time:	
Chair:	Phil Drummond
Signature:	
Date signed:	